

REGISTRATION FORM FOR LIBRARY (INCLUDING ECO-LIBRARY)

I, the undersigned (surname and first name) _____

resident at n. ____ Street _____ ZIP/Postcode _____ City _____

E-mail address _____ Phone/Mobile _____

Born in _____ on _____ Citizenship _____

With identity card (I.D.)/driver's license/ passport n. _____

issued in _____ on the _____

declare to have read all rules of the library and accept them;

ask to be able to take advantage of the **internet** access and/or the PC's, agreeing to the following conditions valid for all public access to the European Academy of Bolzano library:

1. The use of the internet is permitted only for the scientific, information and training purposes.
2. For the duration of the use of the internet the user must present their membership card or a valid document to the library staff.
3. The library assists with advice and suggestions throughout your research. The user however must possess the basic knowledge for accessing the internet. The library staff is not responsible for explaining its use.
4. The use of internet can be limited by the library staff to one hour.
5. Information or websites that have violent, pornographic and/or racist content cannot be visited or saved.
6. Changing system, network server or PC settings is prohibited. If damaged, the library reserves the right to claim damages or take legal action.
7. Filling out data and information is to be considered at your own risk. It is forbidden to copy software or the operating system from the library.
8. EURAC does not guarantee that internet access is always available.
9. In the event of a breach of the Regulations internet access can be revoked.
10. It should be noted that under the Anti-Terrorism Decree- M.D. 16.08.2005 it is mandatory to retain personal information and data related to internet connections made.

With my signature, I declare that I am aware of the content of these Regulations.

The undersigned **DECLARES** having read the Information about personal data handling and is aware of this notice as drawn up pursuant to Reg. (UE) 679/2016 and the national legislation and **CONSENTS** to the processing of his/her personal data.

Date _____ Signature _____

Data Privacy Statement

In accordance with current data protection regulations, Eurac Research, as Data Controller, hereby provides you (the Data Subject) with information about how your data is processed. All personal data is dealt with in compliance with EU Regulation No. 2016/679 (GDPR) and the national legislation.

1. Purpose and legal basis for the Processing

Any and all personal data that is in the possession of the Controller, or that may be requested by the Controller, is necessary for the purposes of administration and operating the library services. In particular, the data are collected when communicated by the data subject and will be processed for purposes of operating the loan service, internet service and the correct execution of the general and supplemental services (e-mail messages regarding maturities, account display, messages regarding reserved media ecc.). The legal basis for the processing of your personal data for the purposes indicated above is the performance of the contract connected to the services requested, your consent to the processing of your personal data and the compliance with a legal obligation.

2. Information on the retention period of personal data

Personal data will be stored for the time necessary to carry out the purposes for which it was collected. When this period has been reached, the data shall be deleted or made anonymous.

3. Mandatory or Voluntary Communication of Data and Possible Consequences of a Failure to Provide it

The provision of personal data is voluntary, but refusal could interfere with the correct performance of the purposes, thus rendering the library services impossible.

4. Recipients of the data processed and Transfer of Data

The recipients of the data are the data processor, which were formally bound by means of a data processing agreement, the persons in charge of data processing activities (staff members from the Library- Eurac Research), authorized and instructed by the data controller to data processing activities. The data collected may be communicated also to other libraries (*inter alia* Library of the Free University of Bolzano) within the framework of a library collaboration regarding the common user administration.

In order to provide a higher level of service, Eurac Research uses on the basis of the library collaboration regarding the common user administration the cloud-service of the company Exlibris. The Library of the Free University of Bolzano has stipulated a service contract with Exlibris. Thus, personal data may also be transferred to the cloud- service of the company ExLibris Europe. The cloud server of Exlibris is located in Europe (Netherlands). Your personal data will not be transferred to any country or international organization outside European Union.

5. Presence of Automated Decision-Making Process

There are no automated decision-making processes that could produce an adverse legal effect on the data subject or have a similarly significant negative impact upon them.

6. Data Controller, Data Processor and Data Protection Officer (DPO)

Data Controller: Eurac Research, Viale Druso 1, 39100 Bolzano

Data Processor: Free University of Bolzano, Piazza Università 1, Bolzano;

You can contact the DPO under the following e-mail address: privacy@eurac.edu

7. The Data Subject's Rights

At any time the data subject has the right to request access to their personal data, and to correct or delete that data, or to limit its processing. In addition, the data subject has the right to data portability, as well as the right to lodge a complaint with a supervisory authority. When the data processing is based on consent, the data subject has the right to withdraw that consent at any time. The data subject may also exercise all other rights pursuant to current data protection regulations (art. 15 et seq. GDPR) by writing to the e-mail address: privacy@eurac.edu.